

Competition Rules Document for Champions Trophy 2020



CHAMPIONS TROPHY Case Competition

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Official Rules

Participants are expected to abide by the spirit and the letter of the rules during Champions Trophy.

1.0 Eligibility

- 1.1 Champions Trophy is open to full-time undergraduate students.
- 1.2 Students can be enrolled in any degree in any faculty.
- 1.3 Students can only compete at Champions Trophy once.

2.0 General

- 2.1 At the competition briefing, teams will be drawn into four divisions.
- 2.2 Each division will consist of three teams.
- 2.3 Teams will not present under the name of their university, and at no time during the presentation or question and answer session (Q&A) are they allowed to reveal which university they represent. Each team will be allocated a team name by which they will be known to the judges.
- 2.4 There are three preliminary rounds of the competition, one wild card round and one final round.
- 2.5 The three preliminary rounds are to be held on 29, 30 and 31 January 2020.
- 2.6 The wild card round will be held on Friday 31 January 2020.
- 2.7 The final round will be held on Saturday 1 February 2020.
- 2.8 There will be a different case for each round of the competition, except for the wild card round, which will be a re-presentation of the same case as the third preliminary round.
- 2.9 The winner of each division after the three preliminary rounds will proceed to the final round.
- 2.10 In the event of a tie at the conclusion of the preliminary rounds, the team that placed higher in the third round will proceed to the final round.
- 2.11 The four teams that placed overall second in their division at the end of the preliminary rounds will have the opportunity to compete in the wild card round. This round will:
 - a. Take place on Friday afternoon immediately after the announcement of results for the third preliminary round; and
 - b. Have the same presentation and question time as the preliminary round.
- 2.12 The winner of the wild card round will progress to the final round.
- 2.13 The order of presentation within each division will rotate for each preliminary round, meaning each team will be scheduled to present first, second and third once in their division over the course of the three preliminary rounds.
- 2.14 The order of presentation for the wild card round and the final round will be chosen by a random draw.
- 2.15 Each team will be issued with a video of the presentations of all teams in their division on the evening of each preliminary round.
- 2.16 No team is permitted to share any of the presentation videos they have received with any other team or advisor.

3.0 Preparation Time

- 3.1 The preparation time for the preliminary rounds and final round is five hours.
- 3.2 Teams are not allowed to consult with external parties, or obtain or seek any outside assistance, until after their presentation.
- 3.3 Cell phones and other electronic devices including laptops and smartwatches are not permitted in the preparation room. Each team member will be checked for cell phones and other electronic devices prior to, during and after the preparation time.
- 3.4 Each team will be provided with a stationery pack for use in all rounds. No other personal stationery is permitted. Each stationery pack will contain:
 - a. 1x pack of A4 printing paper (500 sheets)
 - b. 4x coloured whiteboard markers
 - c. 4x highlighters
 - d. 1x set of coloured felt tip pens
 - e. 2x Casio FX82-AU Plus II calculators
 - f. 1x ruler
 - g. 4x pencils
 - h. 1x eraser
 - i. 1x sharpener
 - j. 4x blue pens
 - k. 4x black pens
 - l. Post-It notes
 - m. 1x black permanent marker
- 3.5 In the event that any of the above stationery is unavailable, it will be replaced by a comparable item, and all teams will receive the comparable item in lieu of the item stated in the above stationery list.
- 3.6 There will be a whiteboard in the preparation room.
- 3.7 There will be no computers allowed in the preparation room and therefore no use of Microsoft PowerPoint in case preparation or presentation.
- 3.8 Each team is provided with two Casio FX82-AU Plus II calculators. No other calculators are allowed.
- 3.9 Non-electronic dictionaries can be used in the competition. No other materials, such as textbooks or notes, are permitted.
- 3.10 Teams may bring in their own food and beverages into the preparation room.
- 3.11 Teams may not communicate with any member of any other team during the preparation time.
- 3.12 If a team member wishes to leave the preparation room, they must be accompanied by a member of the Organising Committee.
- 3.13 After 4 hours and 45 minutes, teams must hand in a copy of their presentation slides to allow for them to be photocopied.
- 3.14 Teams will have exactly 60 seconds to hand in their slides to the slide collector. Failure to hand slides in on time will result in the presentation not being photocopied and unavailable for judges' use.

4.0 Presentation

- 4.1 Each team will have ten minutes to present, which will be uninterrupted. There will be a signal indicating when two minutes and one minute are remaining. At the end of the ten minutes, the presentation will be stopped.
- 4.2 Immediately following presentation, there will be a period of ten minutes for questions from the judging panel.
- 4.3 Case presentation will be on paper with document cameras.
- 4.4 Each judge will receive a copy of the team's slides.
- 4.5 Teams can write on the slides during the presentation if they wish.
- 4.6 The photocopied slides will be the only slides the judges view during the deliberation period.
- 4.7 All slides must consist of single sheets of paper in order to allow them to be photocopied. No slides should have any 3-dimensional elements.
- 4.8 There is no limit to the number of slides that may be used in any round, however no additional paper over what is provided in the stationery pack will be given, and no additional paper may be brought into the preparation room by the team.
- 4.9 Teams will be cut off if they go over time during their presentation or Q&A.
- 4.10 All presentations must be in English.
- 4.11 Teams are not allowed to use whiteboards during the presentation and Q&A.
- 4.12 Presentations will be open to the public.

5.0 Attending Presentations

- 5.1 Team members are welcome to watch the presentation of any other team in their own division after they have presented.
- 5.2 Team members may not watch the presentations of teams outside their own division.
- 5.3 Teams are not permitted to watch the presentation of the third preliminary round.
- 5.4 Faculty advisors are welcome to watch any team from any division at any time.

6.0 Judging Panel

- 6.1 There will be between two and four people on each judging panel.
- 6.2 The judging panel will be selected from business practitioners only. There will be no academic staff on the judging panel.
- 6.3 In each preliminary round, the three teams in each division will have the same judging panel. The judging panel will differ for each division and each round of the competition.
- 6.4 The four teams competing in the wild card round will have the same judging panel, however this panel will differ from the judging panels in the preliminary rounds and the final round.
- 6.5 The five teams competing in the final round will have the same judging panel.

7.0 Judges' Feedback

- 7.1 For the three preliminary rounds, once all the teams in each division have presented and the judges have deliberated, each team will have six minutes of time with the judges from their division to receive feedback.
- 7.2 Teams will receive feedback in the same order in which they presented.
- 7.3 The timing of the feedback process will be controlled by a member of the Organising Committee.
- 7.4 Teams should remember that the judging panel will change each day. This should be kept in mind as they consider their feedback.

8.0 Scoring

- 8.1 For each preliminary round, the judging panel will rank each team first, second or third. The panel is not permitted to award equal placings.
- 8.2 The team that places first in the round will be awarded three points, the team that places second will be awarded two points and the team that places third will be awarded one point.
- 8.3 Placings for each preliminary round will be announced after all teams have received feedback, at approximately 4:45pm.
- 8.4 At the end of the three preliminary rounds:
 - a. The team in each division that has the highest cumulative score will qualify for the final round; and
 - b. The team in each division that has the second highest cumulative score will qualify for the wild card round. The winner of the wild card round will qualify for the final round.
- 8.5 The results of the preliminary rounds are not considered in determining the results of the final round of the competition.

9.0 Appeals Committee

- 9.1 All faculty advisors will be members of the Appeals Committee. The Appeals Committee will be chaired by a person nominated by the host university.
- 9.2 The Appeals Committee will deal with any issues relating to rules and equity of the competition.
- 9.3 The Appeals Committee will be guided by:
 - a. The letter and the spirit of the rules of the competition; and
 - b. The norms of fair play and good sportsmanship.
- 9.4 The Appeals Committee has the power to:
 - a. Take no action.
 - b. Issue a reprimand.
 - c. Alter placings for a round.
 - d. Disqualify a team from the competition.
- 9.5 Appeals must be handed in writing to a member of the Organising Committee no later than 15 minutes after the judging panel's decision has been announced.
- 9.6 The Appeals Committee can call for evidence from relevant parties at their discretion.
- 9.7 If a member of the Appeals Committee is involved in an appeal, they must disclose their involvement and withdraw from the committee for the duration of that appeal.
- 9.8 The Appeals Committee's decision is final.